

# Property Damage Loss Summary

## 1. Property & Claim Details

Property Owner Name	[Owner Name]
Property Address	[Property Address]
Date of Loss	[MM/DD/YYYY]
Claim Number	[Claim #]
Insurance Company	[Insurance Company]
Reported By	[Name]

## 2. Description of Incident

[Brief description of the cause, location, and extent of damage, including details such as fire, water, storm, accidental, etc.]

## 3. Summary of Damages & Losses

Item/Area	Description of Damage	Estimated Repair/Replacement Cost
[Room/Item 1]	[Description 1]	[Cost 1]
[Room/Item 2]	[Description 2]	[Cost 2]
<b>Total Estimated Loss</b>		<b>[Total Cost]</b>

## 4. Supporting Evidence

- Photographs Attached: [Yes/No]
- Receipts/Invoices Attached: [Yes/No]
- Inspection Report: [Yes/No]

## 5. Declaration

I hereby declare that the above information is true and correct to the best of my knowledge, and all claimed damages are a direct result of the incident described.

Property Owner Signature  
Date: \_\_\_\_\_

Insurer/Adjuster Signature (if applicable)  
Date: \_\_\_\_\_

### Important Notes:

- All information should be accurate and supported by evidence where possible.
- This template does not constitute legal advice; consult relevant professionals if required.
- Keep copies of all documentation for your records.
- Providing false information can invalidate your claim.