

Project Milestone Invoice

Invoice #: PMI-2024-001

Invoice Date: 2024-06-22

Due Date: 2024-07-06

Billed To:

Acme Corporation

123 Market Road

Springfield, XY 98765

Email: client@acmecorp.com

Project Name: Website Revamp Initiative

Project ID: WR-2024-37

Milestone Summary

Milestone	Description	Due Date	Status	Amount
Milestone 1	Design Completion	2024-05-30	Completed	\$2,500
Milestone 2	Frontend Development	2024-06-15	Completed	\$4,000
Total Due				\$6,500

Payment Instructions:

Please remit payment via bank transfer to:

XYZ Bank, Account #123456789, Routing #000111222

Contact Information:

Project Manager: Sarah Lee

Email: sarah@agency.com

Phone: (555) 123-4567

Important Notes:

- This invoice is based on milestone achievements as outlined in the project contract.
- Please include the invoice number in your payment reference.
- Disputes or questions should be communicated within 5 business days of receipt.
- Late payments may be subject to additional fees as specified in the agreement.
- Milestone invoices track project progress and facilitate staged payments.