

Import Purchase Invoice

1. Supplier Information

Name: [Supplier Name]
Address: [Supplier Address]
Country: [Country]
Contact Person: [Contact]
Email: [Email]

2. Buyer Information

Name: [Buyer Name]
Address: [Buyer Address]
Country: [Country]
Contact Person: [Contact]
Email: [Email]

3. Invoice Details

Invoice Number: [Invoice Number]
Invoice Date: [Date]
Purchase Order No.: [Order No.]
Reference/LC No.: [Reference/LC No.]

4. Shipment Information

Port of Loading: [Port]
Port of Discharge: [Port]
Country of Origin: [Country]
Country of Destination: [Country]
Shipping Terms (Incoterms): [Incoterms]
Estimated Departure: [Date]
Estimated Arrival: [Date]

5. Product Details

Description	HS Code	Quantity	Unit	Unit Price	Amount
[Product 1]	[HS Code]	[Qty]	[Unit]	[Unit Price]	[Amount]
Total					[Total Amount]

6. Payment Terms

Payment Method: [e.g. Letter of Credit, Telegraphic Transfer]
Payment Due Date: [Due Date]
Bank Details: [Bank Details]

7. Additional Details

Insurance: [Details]
Packing Details: [Packing Type, Marks]
Freight: [Freight Terms]
Declaration: [Any special declaration]

8. Authorized Signature

Name: [Name]

Position: [Position]

Date: [Date]

Important Notes:

- Ensure all information matches supporting shipping and customs documents.
- Verify HS Codes and Incoterms for accuracy and compliance.
- Retain a copy of the invoice for customs clearance and accounting.
- Payment may be delayed if details are incomplete or incorrect.
- Check local regulations for any additional mandatory content.