

Monthly Financial Summary

Entity Name: [Your Company Name]

Reporting Period: [Month, Year]

1. Executive Summary

Brief overview of financial highlights, key performance trends, and significant events or changes during the month.

2. Income Statement Summary

Description	This Month	Year-to-Date
Total Revenue	[Amount]	[Amount]
Cost of Goods Sold	[Amount]	[Amount]
Gross Profit	[Amount]	[Amount]
Operating Expenses	[Amount]	[Amount]
Depreciation & Amortization	[Amount]	[Amount]
Operating Income	[Amount]	[Amount]
Other Income/Expense	[Amount]	[Amount]
Net Profit Before Tax	[Amount]	[Amount]
Income Tax Expense	[Amount]	[Amount]
Net Profit After Tax	[Amount]	[Amount]

3. Balance Sheet Summary

Assets	Amount
Cash and Equivalents	[Amount]
Accounts Receivable	[Amount]
Inventory	[Amount]
Other Current Assets	[Amount]
Property, Plant & Equipment	[Amount]
Other Non-Current Assets	[Amount]
Liabilities & Equity	Amount
Accounts Payable	[Amount]
Short-Term Loans	[Amount]
Other Current Liabilities	[Amount]

Long-Term Liabilities	[Amount]
Shareholders' Equity	[Amount]

4. Cash Flow Summary

Description	This Month	Year-to-Date
Net Cash from Operating Activities	[Amount]	[Amount]
Net Cash from Investing Activities	[Amount]	[Amount]
Net Cash from Financing Activities	[Amount]	[Amount]
Net Increase / (Decrease) in Cash	[Amount]	[Amount]

5. Key Financial Ratios

Ratio	Value
Gross Profit Margin	[Value]
Net Profit Margin	[Value]
Current Ratio	[Value]
Debt-to-Equity	[Value]
Return on Equity (ROE)	[Value]

6. Discussion & Analysis

Comment on significant trends, variances, or issues. Briefly explain drivers behind results and actions planned for the following months.

Signatures

Prepared By: _____
 Date: _____
 Reviewed By: _____

Important Notes

- This summary is for internal management and decision-making use and may be subject to further audit or verification.
- All figures should be reconciled with the underlying accounting system and supporting documents.
- Key performance ratios should be calculated based on consistent and clearly defined formulas.
- Material variances or issues must be highlighted and explained to ensure transparency.
- Compliance with relevant accounting standards is necessary for accurate representation.