Grant Application Budget Format

Project Title:

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Applicant Organization:

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Budget Summary

Budget Category	Description	Requested Amount ($)	Matching Funds ($)	Total Cost ($)
Personnel	e.g., salaries, wages, stipends			
Fringe Benefits	e.g., health insurance, retirement			
Travel	e.g., conferences, fieldwork			
Equipment	e.g., computers, lab equipment			
Supplies	e.g., office/lab supplies			
Contractual	e.g., consultants, services			
Other	e.g., marketing, publication			
Indirect Costs	e.g., overhead			
Total				

Important Notes

- Ensure all budget figures are accurate and justified with supporting documentation.
- Follow the funding agency's specific guidelines and required budget categories.
- Be transparent about matching funds or in-kind contributions.
- Include indirect costs only if permitted by the grant requirements.
- Review your budget for completeness before submission.